**Diocese of Charlotte Curriculum Day Meeting Minutes and Action Plan**

**What is Working – What is Not / Where are We – Where do We Want to Be?**

**Minutes:** Please submit a summary of what was discussed in your subject area meetings focusing on what is working/not working related to your classroom, Common Core, NC Essential Standards, Religion Standards and other relevant curriculum issues. Include a summary of where your participants feel they are relative to implementation and adherence to standards in their schools and where they would like to be. When complete you may upload to your subject area page on the wiki or email to [jdurrett@charlottediocese.org](mailto:jdurrett@charlottediocese.org) to be published on the Curriculum Day wiki at <http://doccatholicschoolscurriculumday.wikispaces.com/> (due March 11, 2013).

* The initiative from our superintendant to adapt the Big 6/Super 3 Research Model has provided consistency among all Diocesan Schools.
* We are in the beginning stages of collaborating with the classroom teachers to align our Essential Standards to the Common Core.
* The group discussed how important informational text is to the Common Core initiative and how we can increase our nonfiction collection and improve access to online databases.

**Where We Would Like to Be:**

**Action Plan:** Based on the “Where We Would Like to Be” summary from the Minutes above – provide an Action Plan that can be implemented immediately at the classroom level (feel free to add or attach more information as needed):

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| **Action Item – What should be done?** | **Who is responsible?** | **When should it be done by?** | **Other relevant notes:** |
| ***Example:***  *We created small personal learning networks (PLN) that will meet online - via* [*Google Hangouts*](http://www.google.com/+/learnmore/hangouts/) *to discuss and learn about topics relevant to our subject area.* | *Group A – Jane B*  *Group B- Joe D* | *Meeting dates this year are 3/21 and 4/25. Group Facilitators will reach out to group for meeting agenda suggestions and meeting details 1 week prior to meetings.* | *Group members will be actively looking for articles to share or topics to discuss with their PLN on an ongoing basis* |
| To contact Terry Cline as a consortium to obtain access to NC Wise Owl for the purpose of utilizing for Common Core and NC Essential Standards instruction. | All School Librarians within the Diocese of Charlotte | Letter should be prepared, approved, and mailed to DPI by May 1st. | Group members will work together at the March 8th meeting to generate a letter and gain approval from members present at the meeting. |
| To include Lexile level component of the Pearson/Stanford Standardized Tests to identify informational text reading ability for Common Core success. | All School Librarians within the Diocese of Charlotte | To receive feedback by the end of the 2012-2013 school year to prepare for testing in the 2013-2014 school year. |  |
| To increase informational text inventory within each school library. | All School Librarians within the Diocese of Charlotte | The group will begin work and discuss progress at subsequent meetings and determine progress at the end of the year. | Libraries will also begin looking for funding to purchase nonfiction components of the collection. |